

## **Requested/Required Documents for New Students:**

- **Record of Birth** (birth certificate, passport, visa, I-94): Children must turn five (5) years old on or before August 15, 2023, for the 2023-24 school year.
- **Social Security Card:** Requested, not required
- **Tennessee (TN) Immunization Record:** An official TN Immunization Certificate from your child's medical provider or any Metro Public Health Clinic.
- **Proof of a Physical:** Physical examination must have been performed within one year of enrollment.
- **2 Proofs of Residency:**
  - TN driver's license or state-issued ID
  - Current Memphis Light Gas & Water (MLGW) bill
  - Lease/rental agreement
  - Public assistance/government benefits
  - Real estate tax receipt
  - Municipal water bill
  - Mortgage statement or deed
- **Parent/Guardian Photo ID:** Parent/Guardian must be present if registering in person.