



Department of Procurement Services

3176 Jackson Avenue · Memphis, TN 38112 · (901) 416-5550

QUESTIONS AND ANSWERS

IFB 10022024DEM Cafeteria Tables for Fairley High School

1. The IFB requires a price to extend the contract for an additional year. Will you clarify the contract's start and stop times so we can plan for the additional year for which we are required to provide pricing? In other words, what is the exact date that the 1-year renewal will start?

Answer: The anticipated terms of this contract shall begin October 2, 2024 – June 30, 2025. Upon satisfactory service and by mutual agreement, SCBE reserves the right to renew the contract. The term of renewal shall not exceed an additional one (1) year period (July 01, 2025 – June 30, 2026. If the option to renew is exercised, the agreement will continue under the same terms and conditions.

2. How do you want the pricing to show for the 1-year renewal cost option?
 - a. Unit cost per table?
 - b. Extended total cost based on the quantity provided for each table?
 - c. Something else?

Answer: The pricing for the 1-year renewal cost options should be based on the Unit cost per table.

3. Will you provide the quantity of tables that will be purchased during the one-year renewal cost option period?

Answer: I will not be able to provide the quantity of tables to be purchased for the one – year renewal cost option at this time.

4. Please advise if the delivery will be delivered to the school, or 3176 Jackson?

The tables will be delivered to Fairley High school. The delivery address is 4950 Fairley Road Memphis, TN 38109.

5. Is there a dock? **No**
What floor? **1st floor**

Is there an elevator? **Not needed**

Thank you,

Procurement Services