



Department of Procurement Services

3176 Jackson Avenue · Memphis, TN 38112 · (901) 416-5550

QUESTIONS AND ANSWERS

IFB 04112025MES 2025-2026 Direct From Manufacturer

1. For several years you have been using our Sweet Potato Swirl (Item 1377IW). I do not see it on this new bid. Have you taken it off the menu?
Answer: Yes, we have removed the Sweet Potato Swirl (Item 1377IW) from our Bid. We decided to try the Apple Roll (Item 372IW) which successfully passed at the Food Show instead.
2. I see a new item on the bid for us. Our Apple Roll (Item 372IW). It is listed on the Dry-Serving tab on Line 4, Stock #1035. It is a frozen thaw & serve product. The description says cereal bar made from whole grain oats. Our Apple Roll is not a cereal bar. Please see the attached spec. Is this going to be a problem when we submit?
Answer: As for the Apple Cinnamon Roll, I am currently working on an addendum and have placed the product on the Frozen tab. So, please be on the lookout for a revised bid spreadsheet on our MSCS website.
3. For the above bid regarding Appendix K, do we need to obtain an Edison Identification number or can this field be left blank?
Answer: Regarding Appendix K, that particular field will be left blank.
4. For Appendix M and N would you be able to clarify what information you would like input under the "project title" and "project location"?
Answer: Regarding Appendix M & N, Project Title = 2025 - 2026 Direct From Manufacturer, Project Location = 3176 Jackson Avenue, Memphis TN, 38112.
5. The individual that has legal authorization to bind our company has the ability to sign using a scanned version of their physical signature. Is this type of electronic signature acceptable for this bid submission?
Answer: An electronic signature will be perfectly acceptable.
6. At the public opening, will pricing be read aloud?
Answer: The public bid opening is not mandatory, and yes, the pricing would be read aloud.
7. On the pricing spreadsheet, are Column L and Column M commercial price or net price?
Answer: Column L and M are whatever price you would be charging us.

8. On the form above which is on page 55, what is the Subject Contract Number? Is this the bid number? What is the Edison Supplier Identification Number? Is this our Federal Tax ID Number?
Answer: Regarding page 55, the Subject Contract Number would be the IFB number and disregard the Edison ID Number as it's not relative to our bids.
9. On page 57, are we supposed to put in the Project Title? Is this the Bid Name? What is the Project Location?
Answer: Regarding page 57, the Project Title is the name of the bid, and the Project Location is 3176 Jackson Avenue, Memphis TN, 38112.
10. On page 58 and I have the same questions as above.
Answer: The same info on page 57 will apply to page 58.
11. Is electronic signature acceptable?
Answer: An electronic signature is perfectly acceptable.
12. How will vendors be notified of awards once the decision has been made?
Answer: Vendors will be notified of awards via email once that process is complete.
13. Are we able to hide tabs and line items we are not bidding in our submittal?
Answer: Hiding tabs and/or line items that you did not bid on is perfectly acceptable in your bid submission.
14. Are we able to omit the bid instructions in our final submittal, or should we be submitting the bid document "as is"?
Answer: Please make sure to submit every form required as stated on pages 10 & 11.
15. Do we need to enter "No Bid" for each line on the Pricing File for which we are not bidding?
Answer: For line items that you did not bid on, you may leave those spaces blank.
16. You approved electronic signatures, are these allowed for the pages that need Notaries as well or do they need to be wet signatures?
Answer: Electronic signatures for these pages will suffice as well.
17. The Iran Divestment form requires an Edison Supplier ID Number. I do not believe we have provided this before, so I am not sure where I can find our ID. Are you able to assist?
Answer: You can leave the Edison ID Number section blank as it's not relevant to our food bids.

Thank you,
Procurement Services