

2022-2023 RETENTION BONUS UPDATES

Incumbents in the following positions are eligible recipients of a \$1,500 Retention Bonus:

- Classroom Teacher
- Professional School Counselor
- Instructional Curriculum Coach (SB)
- Graduation Coach (SB)
- Instructional Facilitator
- Math/Literacy Coach
- Interventionist
- Librarian
- ROTC Instructor
- Senior Reading Advisor
- Physical and Occupational Therapist
- Psychologist
- Social Worker
- Special Instruction
- Counselor/Drug Alcohol
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Incumbents in the following positions are eligible recipients of a \$500 Retention Bonus:

- Educational Assistant (ALL)
- Specialized Ed Assistant
- ReSet Room Assistant
- In-School Suspension Assistant
- Campus Monitor
- Computer Lab Assistant
- Deaf Interpreter
- Study Hall Monitor
- Bilingual Cultural/Mentor
- Bilingual Mentor/Counselor
- Licensed Practical Nurse
- Registered Nurse
- Childcare Educator

Exclusions:

- Contract, Substitute, Interns & Temporary Staff
- Central Office Employees
- Employees termed/inactive at the time of implementation & processing

Administrative Processing Details:

- All guidelines will be adhered to in order to ensure consistency and fairness
- Eligible incumbents working in a part-time classification can expect to receive a prorated bonus amount
- The bonus will be disbursed to eligible employees on an unpaid leave of absence upon his/her return to an active pay status
- Eligible employees on a paid leave of absence will receive the bonus upon meeting all eligibility requirements
- The bonus will be administered by Human Resources and processed in mass by the Payroll Department (1/2 after the completion of each semester)
- For those employees with primary and secondary roles, bonus payments will only be disbursed for one eligible position
- The bonus will be subject to applicable tax withholdings.