NOTE:

1. *CHECK POWERSCHOOL FOR THE SCHOOL THE STUDENT LAST ATTENDED. CONTACT THE RTI² LEAD TO DETERMINE IF THE RTI² FILE IS AT THAT SCHOOL. IF SO:*
   - *DOWNLOAD THIS FORM TO YOUR COMPUTER*
   - *COMPLETE THE REQUEST and SAVE IT*
   - *ATTACH THIS REQUEST TO YOUR EMAIL AND SEND TO THE RTI² LEAD AT THE SCHOOL THE STUDENT LAST ATTENDED*

DATE _____

TO: _____   _____
             RTI² Lead   **School**

FROM: _____   _____
             RTI² Lead   **School**

STUDENT NAME	POWERSCHOOL ID#	DATE OF BIRTH