EdPlan Activating Students Request Form

> If a student(s) is missing from the EdPlan RTI Explorer, complete this form. Please fill in all blanks below. Incomplete request forms will be returned to sender. Your request will be processed within **24-48 hours**. ***Please submit this completed document to rti2@scsk12.org.***

School Name: _____

Date: _____

PowerSchool ID#	Last Name	First Name	DOB	Grade Level	Office Use Only
512364	Green	Jessica	5/6/2007	5th	

Please fill in all blanks below. Your request will be processed within 24-48 hours

School Name: _____

Date: _____

Employee Full Name	Employee ID#	SCS Email Address	Position	*Username Office Use Only*	*Password Office Use Only*