

GIFTS

I. PURPOSE

To provide guidelines for gifts.

II. SCOPE

This policy applies to all schools and all students within the Shelby County Schools.

III. POLICY STATEMENT

No school funds may be used to purchase gifts, including but not limited to presents, donations, memorials, and flowers. The solicitation and/or collection of funds from students for the purpose of providing gifts for school personnel is not permitted. Additionally, administrators shall not accept gifts from personnel over whom they exercise any administrative or supervisory jurisdiction, either directly or indirectly. This does not include courtesies that are in keeping with special occasions, such as illness or bereavement, holidays, birthdays and retirement, if the employees so desire. All participation in gift given by school personnel shall be on a voluntary basis.

Violations of this policy shall be subject to disciplinary action up to and including termination.

IV. RESPONSIBILITY

- A. Principals and teachers are responsible for adhering to this policy.
- B. Students are responsible for adhering to this policy.

Legal References:

Cross References:

1. [4003 Conflict of Interest](#)